



Senior Associate Attorney – Jefferson/Fort Atkinson

About Russell Law Offices, S.C.

At Russell Law Offices, S.C., we are committed to providing exceptional legal services while prioritizing the well-being of our team members. We believe that a healthy work/life balance is essential for professional growth and personal happiness. As a growing general practice law firm practicing in a wide range of legal areas, we have a reputation for excellence in our field. We are currently seeking a Senior Associate Attorney to join our team who shares our commitment to both legal excellence and quality client services. As we continue to expand our practice, this is an exciting opportunity to be part of our dynamic team.

Position Overview

As a Senior Associate Attorney at Russell Law Offices, S.C., you will play a vital role in providing high-quality legal representation to our clients across various legal practice areas. You will have the opportunity to work on diverse cases and gain valuable experience in different areas of law. Our firm values teamwork, mentorship, and professional development, and we offer competitive compensation and benefits to support our team members in achieving their personal and career goals.

Responsibilities

- Conduct legal research and analysis to support case preparation in various practice areas.
- Draft legal documents, including pleadings, motions, and contracts, across different legal contexts.
- Represent clients in court proceedings, hearings, and negotiations spanning multiple practice areas.
- Collaborate with other attorneys to develop legal strategies tailored to specific cases.
- Maintain and update client files and case records in a general practice setting.
- Provide legal counsel and advice to clients on a wide range of legal issues.
- Stay up-to-date on relevant laws and regulations across multiple practice areas.
- Attend continuing legal education programs as required to enhance expertise.
- Contribute to a positive and collaborative work environment.

Qualifications:

- Juris Doctor (JD) degree from an accredited law school.
- Admission to the Wisconsin Bar or eligibility for admission.
- 5+ years of experience practicing law.
- Strong research, writing, and analytical skills adaptable to different legal contexts.
- Excellent communication and interpersonal skills for diverse client interactions.
- Ability to work independently and as part of a team in a general practice environment.
- Commitment to work/life balance and client satisfaction.
- Dedication to upholding ethical and professional standards.
- Attorneys with the following experience are preferred: Real Estate, Estate Planning/Administration, Creditor Law, Municipal, and OWI

Benefits:

- Compensation - \$105,00-\$210,000+
- Generous benefits package, including health, dental, flexible spending account, and supplemental insurance.
- 401(k) retirement plan with automatic company contribution.
- Student loan reimbursement program (\$5,250/year)
- Unlimited time off and flexible work schedule options when monthly billable hours are met.
- Professional development and continuing education opportunities paid for by the firm.
- Supportive and collaborative work environment.
- Opportunity for advancement within the firm.

How to Apply:

If you are a talented and motivated attorney looking for a firm that values work/life balance, offers exceptional benefits, and operates as a growing general practice law firm, we encourage you to apply. Please submit your resume and cover letter to nrussell@russelllawwi.com with the subject line "Senior Associate Attorney Application - [Your Name]." In your cover letter, please highlight your relevant experience and explain why you are interested in joining our team at Russell Law Offices, S.C.

Russell Law Offices, S.C. is an equal opportunity employer and welcomes candidates from all backgrounds to apply.